



Giesecke+Devrient
Creating Confidence

Statement of Principles on Corporate Data Privacy

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Giesecke+Devrient (G+D)

is a leading international technology group with its headquarters in Munich and subsidiaries, joint ventures, and associated companies in more than 30 countries.

The processing and protection of personal data are a core competency of Giesecke+Devrient. Thus, the conscientious and respectful handling of personal data is already laid down as a core value in the Code of Conduct of G+D.

In the collection, processing and use of personal data, Giesecke+Devrient complies with data protection laws as well as customer requirements and observes the personality right of its customers, business partners and employees as a basis for a trustful cooperation.

Basic Principles on Data Privacy

To ensure a group-wide consistent level of data protection, Giesecke+Devrient applies a globally applicable Corporate Guideline that - based on European law - prescribes the following basic principles for the handling of personal data:

- **Legality of data processing**
Personal data may only be collected, processed, or used legally and in good faith.
- **Definite purpose**
Personal data may only be collected for legal and clearly defined purposes, and may not be processed in any way which contradicts such purposes.
- **Data reduction and data economy**
Personal data may only be collected, processed, or used if it is required for the defined purposes.
 - **Data quality**
Personal data must be factually accurate and must be updated as required. Adequate steps must be taken to ensure that inaccurate or incomplete data is deleted or corrected.

- **Data deletion**
Personal data must be deleted or de-identified when it is no longer needed for the purposes for which it was collected or processed.
- **Data subject's rights**
The data subject's rights must be respected. This includes, but is not limited to, ensuring the data subject can assert his or her right to access and his or her right to have his/her data corrected, deleted, or excluded from use.
- **Transparency**
At the time of collection, every data subject should be informed that (a) his or her data is being stored, (b) what kind of data is being stored, (c) why it is being collected, processed, and used, and (d) who the data controller is.
- **Technical and organizational data protection measures**
All technical and organizational measures needed to protect the data against unauthorized access should be taken.
- **Data transfer**
Data should only be transferred if the data recipient maintains an adequate level of data protection.

The basic principles are substantiated by internal guidelines, instruction and data protection agreements on a national and international level at the individual G+D sites.

Data Privacy Organization

Compliance with the data protection requirements is ensured by a group-wide data protection organization under the management of a Group Privacy Officer, who is supported by Local Privacy Officers at the individual group companies.

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Management Board

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